

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Fritz Richards

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Minutes

January 20, 2016, 5 pm

**Washoe County Cooperative Extension Office
4955 Energy Way, Reno NV 89502**

1. Call to order, roll call of members and establish a quorum

Matt McKinney called the meeting to order at 5:00 p.m. – Members present: Matt McKinney, Tom Cates, Dale Holcombe, Tami Olsen, Andy Miller, and Sarah Chvilicek. Fritz Richards and Bev Elston were excused. A quorum was established. Guests present; Dennis Belcourt, AG's office, Doris Hoskin NJLSB Assistant, Dennis Hellwinkel NJLSB treasurer, Tonja Dressler NJLSB Assistant, Susan Rogers, Aaron Harmon Reno Aces Baseball, Linda Miller, Louis Test, and Kate Schnoor.

2. Public Comment:

A question was asked if the quiz bowl rules have been posted to the Website.

3. Review and Approval of Agenda

Tom Cates moved and Dale Holcombe seconded – motion carried

4. Review and approval of November 19, 2015 meeting minutes

Tom Cates moved and Dale Holcombe seconded – motion carried

5. Correspondence

The NJLSB received a thank you card from the Lyon County Fair Board.

6. Presentation by Reno Aces Officials regarding NJLS At the Ball Park

Aaron Harmon from the Reno Aces gave a presentation about a group outing for NJLS for a Day at the Aces and group ticket discounts. A sub-committee made up of Matt McKinney, Tom Cates and Sarah Chvilicek will investigate options for a Day at the Ball Park for NJLS and report back to the board.

7. Nomination and election of Vice President

The NJLS Board needs to replace Fritz Richards at Vice President. Matt McKinney opened the floor to nominations. Sarah Chvilicek nominated and Dale Holcombe seconded Tom Cates nomination. Tom Cates was voted in by acclamation.

8. Accounting assistance

Matt McKinney discussed the need to recruit and train an accounting assistant to work with Dennis Hellwinkel within the next year to build in a seamless transition. Matt McKinney asked for suggestions of possible candidates and forward those names to Matt McKinney or Dennis Hellwinkel.

9. 2016 Workshop

Matt McKinney opened the discussion for possible 2016 workshop topics. Ideas that were discussed was to partner with local area chefs to do a workshop for the youth so they can see how their projects transition to the plate then offer a fundraising dinner with locally produced meats prepared by local chefs – Farm to Fork theme. Other topics discussed included how meat is processed and meat science. A sub-committee was formed to research options, committee members are Matt McKinney, Dale Holcombe, and Doris Hoskin.

10. 2016 Show

Note: items will be reviewed/updated as needed

- a. Schedule – Achievement in Record Keeping needs to be removed from the schedule. Quiz Bowl will be TH night at 6:30. All revisions will be made and posted.
- b. Judges – Al DeRose will judge swine. Matt McKinney will forward Al's contact information to Dennis Hellwinkel so a contract can be sent out.
- c. Quality Assurance – Several workshops are scheduled throughout the state and the online QA is still available to members.
- d. RLEC Contract – No contract has been sent to the NJLSB, Sarah Chvilicek and/or Dennis Hellwinkel will ask RLEC.
- e. Food – no report
- f. Awards – Sarah Chvilicek moved and Tom Cates seconded to nominate Tami Olsen to coordinate the 2016 awards, motion carried.
- g. Photographer – the bid request is on the website and there have been no bids submitted to date. Doris will follow up with last year's photographer to check her status for 2016.
- h. Sound – no report
- i. Security – Tom Cates will follow up with Martin/Ross to confirm that they are set for 2016.
- j. Grader/Carcass Contest – Sarah Chvilicek requested the Excel worksheets so they can be forwarded for review.
- k. Auctioneer – Brad Lingenfelter is confirmed. Ring spotters are confirmed.
- l. Dumpsters – All WM dumpsters will have to be paid for – WM no longer donates
- m. Portable Restrooms – SaniHut is confirmed and they are donating the portable restrooms.
- n. Show office staff – Susan Taylor is confirmed for 2016.
- o. Other
 - a. Addition to website – a "How To" Section to help exhibitors and parents with the requirements for the NJLS Show and Sale – Doris Hoskin is getting the forms gathered together for submission to the website.

11. 2016 Office/Show Aide - update

There is currently one application received. Once more applications are received then interviews will be conducted.

12. OLD BUSINESS

- a. Discussion and updates regarding an NJLS Foundation Account – Matt McKinney reported that there is a sub-group working on the foundation process. As details develop he will report to the board.
- b. Fundraising – the fundraising letter will be updated and circulated.

11. Public Comment:

Matt McKinney reported that with Fritz Richard's position being vacant there is an open position. Matt McKinney has been talking with Dave Armstrong and Matt will continue to work with him and urge him to apply. There was a question regarding the status of Charlie Mann's application.

13. Set Date of next meeting

February 24, 2016 at 5 p.m.

14. Adjournment – at 5:30